**Minutes of the Myerscough and Bilsborrow Parish Council Meeting held at Bilsborrow church on Thursday 23rd March 2023**

**Parish Clerk: Laura Bolton**

**Email:** [**clerk@myerscoughandbilsborrow-pc.org.uk**](mailto:clerk@myerscoughandbilsborrow-pc.org.uk)

**98.23 Attendance**

Present – Cllr Collinson (Chairman), Cllr Bolton (Vice Chairman), Cllr Barker, Cllr Willacy, Cllr Sutcliffe, Cllr Turner, Cllr Robinson, Cllr Allan, Laura Bolton (Clerk)

Apologies – Cllr Webster

In attendance – Mr J Blackley, Mr J Finch

**Public Participation**

Mr J Blackley & Mr J Finch were in attendance to discuss with councillors a potential future project for the village of Bilsborrow, a Multi Use Games Area (MUGA), quotes have been received for the costs involved and it was agreed that a working party should be set up to include representatives from the Parish Council (Cllr Collinson & Cllr Sutcliffe), the Trustees of John Cross School and representative from the school to move the project forward.

**99.23 Minutes**

The minutes of the previous meeting were checked and signed as a true and correct record of the Parish Council meeting held on the 5th January 2023. Proposed and signed by Cllr Collinson. Seconded by Cllr Bolton.

**100.23 Declarations of prejudicial interest in any of the agenda item interests and dispensations**

No declarations of personal or prejudicial interest in any of the agenda items were made.

**101.23 Greater Garstang Partnership update**

Cllr Turner advised there was a meeting last week but no further updates as yet on potential funding available.

**102.23 Planning**

22/00612/OUTMAJ –Cllr Turner advised that he has no further updates, the Parish Council have put forward their concerns and planning are aware of the significant concerns from local residents. There have been no decisions made on this planning application yet.

23/00103/FUL Holly House Barn – 2 storey detached outbuilding – no concerns from councillors – pending consideration

23/00107/FUL 843 Garstang Roasd 2 storey rear extension – no concerns from councillors – pending consideration

23/00194/FUL Woodlea White Horse Lane – single storey extension – no concerns from councillors – pending consideration

19/01200/DIS Myerscough College – no concerns from councillors – pending consideration.

**103.23 Bilsborrow Recreation field**

Cllr Collinson advised that the new trees have been planted, Cllr Bolton advised he has been down and they look very good. A tree had been blown over in the car park but Cllr Collinson sorted it out. Cllr Collinson has purchased bike racks and these will be installed at the recreation field. Cllr Sutcliffe said it was nice to see Cockerham Football Club using the field and looking after/maintaining it.

**104.23 MBPC risk assessment**

Cllr Sutcliffe apologised but he has not done the risk assessment yet but will do asap.

**105.23 MUGA update**

It was agreed by all councillors that a working party should be set up to include representatives from the Parish Council (Cllr Collinson & Cllr Sutcliffe), the Trustees of John Cross School and representative from the school to move the project forward.

**106.23 Finance**

- The clerk presented the statement of account for the Parish Councils community account & War memorial account with the most recent bank statements. The following payments were approved following scrutiny & signing:

*War Memorial Account*

10098 Walne Engravers (for adding names to war memorial plaque) £90

Cllr Barker advised that the engravers had done a very good job with the engraving and cleaning up the plaque.

*Parish Council Account*

200268 Everglade Nurseries trees for playing field £410 (mistake made on cheque so replaced)

200269 Everglade Nurseries trees for playing field £410

200270 Wyre Council – yearly rent for playing fields £300

200271 Claughton Parish Council for lengthsmans wages £1616.26

200272 Laura Bolton clerks wages Nov 22 to Jan 23 £672.04

200271 LALC clerk training £35.00

200274 St Hildas room rent for 23rd March 23 £20.00

200275 Entry fee for Best Kept Village Competition £25.00

VAT Claim – LB advised that she has had discussion with John Hallas who did the last VAT return for Myerscough and Bilsborrow Parish Council for the year 2021. There are a couple of invoices to look into from pre- 2021 and then a claim will be put in for 2022 up until March 2023.

HSBC Investment account £21, 029.97 (Annual statement 1 January 22 – 31 December 22)

War memorial account £2674.70 (Bank statement 01 February to 28 February 2023)ton

N S & I account – Cllr Robinson signed paperwork to complete the change of signatories

Cllr Collinson &Cllr Bolton reviewed and signed the reconciliation of the accounts with the latest bank statements.

**107.23 Best Kept Village Competition**

Cllrs discussed entering the Best Kept Village Competition, Cllr Collinson had the entry form and it was agreed that we would enter, A cheque was raised for the £25 entry fee and LB to complete application form and return.

**108.23 King Charles Coronation**

As we are getting close to the date it was agreed that it was a bit late in the day to organise a village event, also in light of the fact that the recent Jubilee event was not very well attended it was decided that we would contact Claughton Parish Council to see whether we would join in their celebrations. LB to contact John Hallas.

**109.23 Dog fouling**

Cllr Barker had advised LB that there was an issue with dog fouling up Bilsborrow Lane from Robinsons to the railway bridge. LB contacted Wyre council and 4 new signs are being sent, Cllr Barker asked LB to advise when they arrive and he will put them up.

**110.23 Election – nomination paperwork**

LB handed out election paperwork to each councillor to complete and return to the Returning office, Civic Centre, Breck Road, Poulton Le Fylde, FY6 7PU by 4pm Tuesday 4th April.

**111.23 Website**

Cllr Barker brought his camera to the meeting and has taken photos of councillors for the new website. He will forward to LB to upload. LB discussed about putting the names of the fallen on the new website – all Cllrs agreed that this should be done.

Cllr Turner suggested that on the Facebook page we should do an introduction to the councillors, maybe 1 per week. Cllrs agreed and LB will email to get a short paragraph about each councillor and add to the Facebook page.

**112.23 Insurance Renewal Questionnaire**

LB went through insurance renewal questionnaire with Cllr Collinson, all information is the same as previous year. LB to complete, sign and return questionnaire for the renewal quote.

**113.23 General**

Cllr Bolton to contact lengthsman and have a walk round the village to see what he is doing and what jobs the Parish Council would like him to do. Cllr Allan requested that he attend White Horse Lane to remove leaves as the road is flooding due to blocked drains which could be prevented if leaves had been removed.

Car Park next to the Roebuck – Cllr Turner advised that the council have contacted the Roebuck pub and they have agreed to clean up the rubbish as we have had some complaints about the state of that particular area.

Area at the bottom of Bilsborrow Lane – John Nickson used to look after this area, Cllr Turner to contact him to find out if he is still planning to do this, if not Cllr Robinson has a contact who would be willing to do it.

LB to contact highways to ask them to attend and clean up the refuse areas along the A6 there are 5 from St Michaels Road to Barton Grange roundabout.

**The next meeting will be held at Bilsborrow Church at 7pm on the 25th May 2023**